

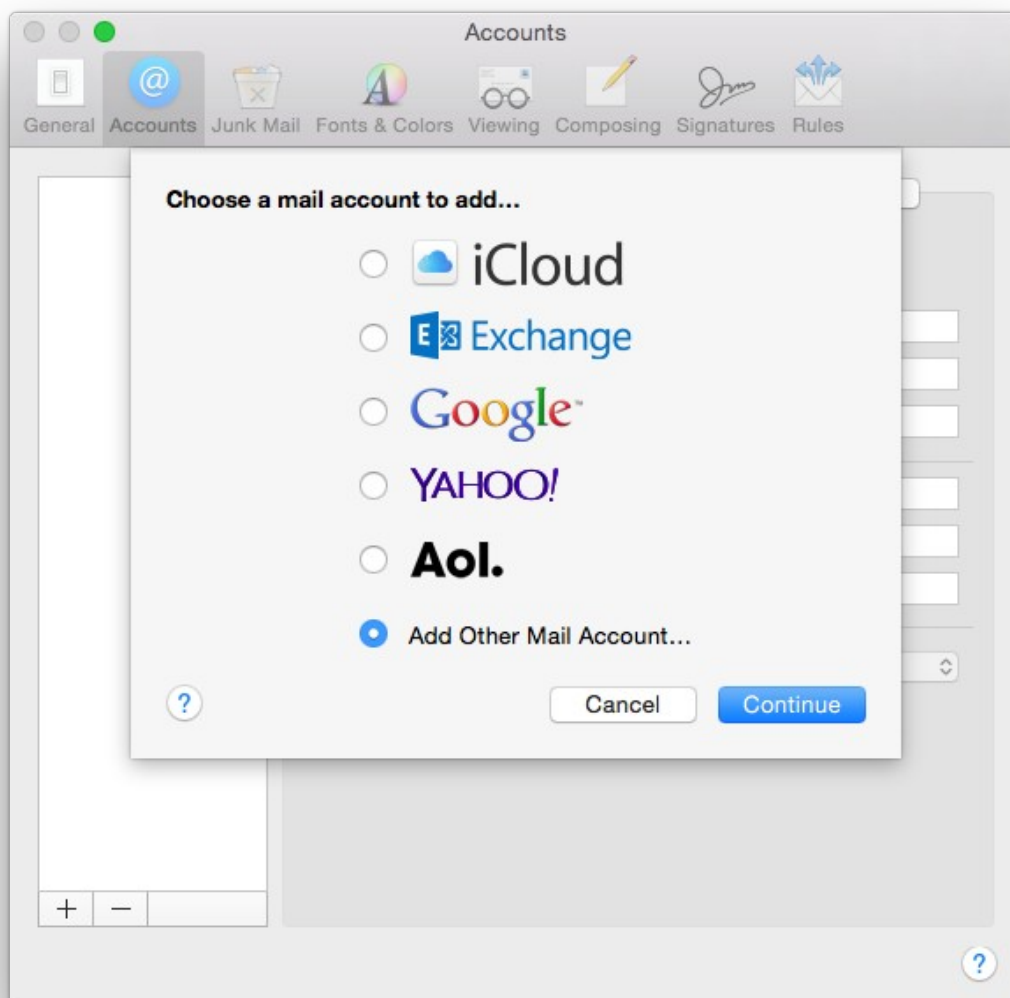
Apple Mail – Configuration



Start Apple Mail and click [Mail] > [Preferences] in the menu bar on the upper side of your screen.

A new window opens – click 'Accounts', then click '+' on the lower left corner of the window to add a new account.

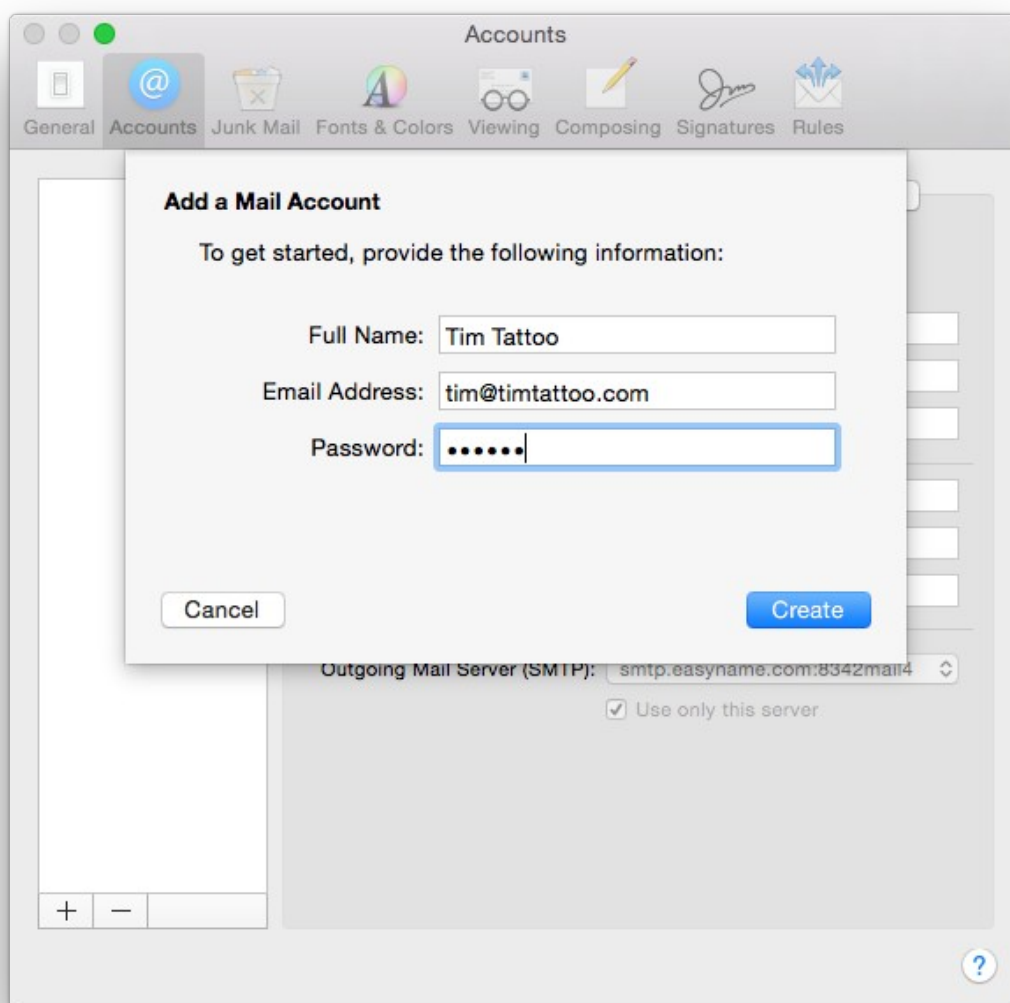
Now choose 'Add Other Mail Account...' and confirm with 'Continue'.



Add a Mail Account

On this screen please enter your full name which you want recipients of your e-mails to see, your e-mail address and the according password. (You can find the password in your easyname Controlpanel in [My Hosting] > [Email boxes] alongside the e-mail box which is linked to the mail address you want to set up. If you are not sure which mailbox to use, please refer to [My Hosting] > [Email addresses])

When you click 'Create' a notification will pop up that the settings for your e-mail account could not be detected automatically – skip this notification by clicking 'Next'.



Incoming Mail Server Info

You can now choose whether you want to use POP or IMAP.

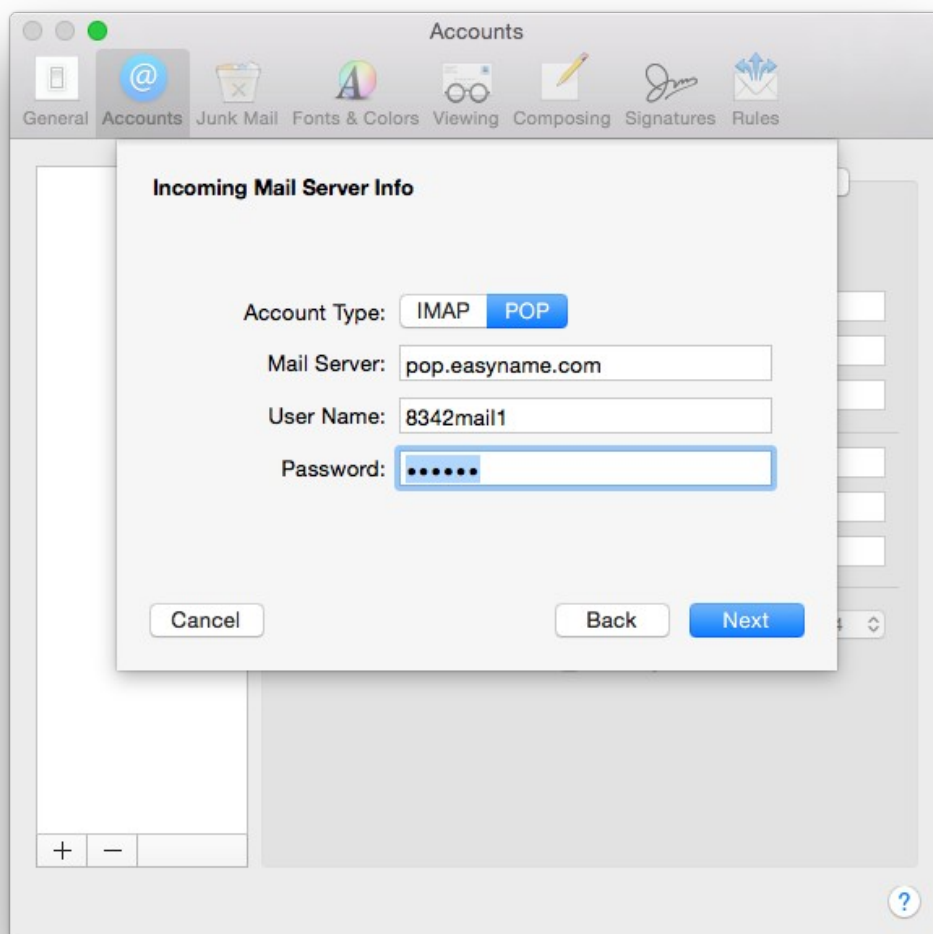
When using IMAP, your e-mails remain on the server after downloading them (beware of overfilled e-mail boxes). Also when using IMAP if you create a folder in one mail client or even webmail, those folders are available exactly like this on all other mail clients that have this e-mail account configured.

When using POP, e-mails are downloaded from the server and then deleted by default.

If you want to use POP, enter 'pop.easyname.com' as 'Mail Server'.

For IMAP, enter 'imap.easyname.com'.

As 'User Name' please provide your e-mail box (which you can find in your easyname Controlpanel: [My Hosting] > [Email boxes]) as well as the associated password in 'Password'.



Outgoing Mail Server Info

Settings for sending e-mails are made in this window.

As 'SMTP Server' please enter 'smtp.easyname.com'.

As 'User Name' and 'Password' please use the same data as in the preceding step for incoming e-mails.

To complete the configuration, click 'Create'.

Apple Mail is now configured to send and receive your easyname e-mail!

